



**AUTHORIZATION FOR
DIRECT DEPOSIT OF PAY
TEMPORARY EMPLOYEES**

PEOPLE PLUS OFFERS DIRECT DEPOSIT OF PAY FOR YOUR CONVENIENCE

Direct deposit of pay enables you to have your paycheck deposited directly into your checking account on your normal payday and will be immediately available to you. No more worrying about getting to the bank on payday!

TO ENROLL IN THE DIRECT DEPOSIT OF PAY PROGRAM:

1. Contact your bank (or financial institution) to verify:
 - That it is an Automatic Clearing House (ACH) member and, therefore, able to participate in our program.
 - Your complete account number including dashes, hyphens, etc., required for proper processing of funds.
2. Complete all sections of the authorization form listed below.
3. Attach a voided check (copy acceptable) for account verification. Do not use a deposit slip.
4. Return the completed authorization form to your People Plus Representative.

EMPLOYEE INFORMATION *Check One* Enroll in Program Change Account Information Delete from Program

LEGAL NAME (Last, First, Middle Initial)	SOCIAL SECURITY NUMBER	BRANCH LOCATION
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ACCOUNT INFORMATION

NAME(S) ON ACCOUNT	CHECKING ACCOUNT NUMBER*
FINANCIAL INSTITUTION(Main Office) Name	Phone Number: ()
Address	CORPORATE USE ONLY Routing and Transit Number
City State Zip Code	

*Attach a voided check.

*Your direct deposit will be effective approximately one week from the receipt of your authorization form.
You will receive a record of the amount of your wages in the same manner as you would receive a paycheck.*

I hereby authorize People Plus, Inc. to reclaim any funds credited by People Plus, Inc. to the above account in error.

EMPLOYEE SIGNATURE	DATE
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Return to your People Plus, Inc. Representative