



PEOPLE PLUS INC
 providing staffing solutions[®]

NEW ORDER INFORMATION

Date _____

Client Company _____ PO # _____

Name/Title _____ Phone _____
 (person placing order)

Physical Address _____ Fax _____

Billing Address _____ Lunch Facilities _____

Directions _____ Department _____

Parking Instructions _____ Client Type _____

Start Date _____ Pay Rate _____ Bill Rate _____ Skill Code _____

Quantity of _____ Work Hours _____ Duration _____
 Employees

Report To _____ Lunch/Breaks _____

Dress Code _____

Drug Screen Y / N Local Check Y / N State Check Y / N M T W Th F Sat Sun

Job Duties & Responsibilities _____

Skills Needed _____

Ergonomics _____

Other _____

How did you hear about us?